

FULL DAY		Vol sector charges	TF tenant discount	Private sector charges	Size	Cabaret	Boardroom	Rows/ theatre
Floor	Room	£	£	£	Sq. ft	Delegates	Delegates	Delegates
Ground	Conference Room	550	15%	770	950	45	25	90
Ground	Meeting Room 1	190	15%	275	210	-	10	16
Ground	Meeting Room 2	190	15%	275	190	-	10	16
Ground	Meeting Room 1/2	335	15%	520	400	20	15	40
Ground	Meeting Room 3	200	15%	300	250	-	14	20
Ground	Meeting Room 1A	200	15%	300	215	-	10	20
Third	Meeting Room 4	370	15%	550	473	25	24	40
Third	Meeting Room 5	370	15%	550	470	25	24	40
Third	Meeting Room 6	370	15%	550	440	25	24	40
Third	Meeting Room 4/5	660	15%	1025	943	50	48	80
Third	Meeting Room 5/6	660	15%	1025	910	50	48	80
Third	Meeting Room 4/5/6	1000	15%	1555	1383	75	62	90

HALF DAY		Vol sector charges	TF tenant discount	Private sector charges	Size	Cabaret	Boardroom	Rows/ theatre
Floor	Room	£	£	£	Sq. ft	Delegates	Delegates	Delegates
Ground	Conference Room	300	15%	420	950	45	25	90
Ground	Meeting Room 1	110	15%	160	210	-	10	16
Ground	Meeting Room 2	110	15%	160	190	-	10	16
Ground	Meeting Room 1/2	185	15%	285	400	25	15	40
Ground	Meeting Room 3	120	15%	180	250	-	14	20
Ground	Meeting Room 1A	120	15%	180	215	-	10	20
Third	Meeting Room 4	205	15%	305	473	25	24	40
Third	Meeting Room 5	205	15%	305	470	25	24	40
Third	Meeting Room 6	205	15%	305	440	25	24	40
Third	Meeting Room 4/5	370	15%	570	943	50	48	80
Third	Meeting Room 5/6	370	15%	570	910	50	48	80
Third	Meeting Room 4/5/6	570	15%	890	1383	75	62	90



Full Day 9.00-17.00 Half day (Mornings) 9.00-12.30 (Afternoons) 13.30-17.00

Cancellation Policy Charges

31-45 days prior to booking 10%

15-31 days 50%

Within 14 days 100%